

18th, July 2023

The Special Commissioner Meeting of the Board was held at 9:00 a.m. in the Commissioner's Chambers observing all COVID-19 protocols currently issued by the State of New Mexico, with the following present: Robert Baca - Commissioner; Walt Eddy - Commissioner; Danielle Notah - Commissioner; Anthony Dimas, Jr., - County Manager; Brian Money - Deputy County Manager; Shawna Garnenez - Executive Assistant; Edward Becenti - County Assessor; County Clerk - Jacqueline K. Sloan; Marlene Dallago - Treasures; Sara Keeler - Finance Director; Rodney Skersick - Roads; Georgine Dimas - MCMDA; James Maiorano III - MCSO; Muriel Plummer - Grants Department; Genevieve Robran - PMS; Lee Garcia - PMS; Kristi Weeks - Finance Analyst; Wilfred Noble Jr. - Project Manager; Laurence Montoya - Fire Chief, Michelle Esquibel - Procurement; Angel Maiorano - Citizen; Candace Watchman - Monitor.

The meeting was convened at 9:00 a.m. and called to order by Anthony Dimas Jr. County Manager. Roll call was taken.

Commissioner Notah - present, Commissioner Baca - present; Commissioner Eddy - present.

The Pledge of Allegiance was led by Commissioner Notah.

Consent Agenda: These items are placed on the agenda so that the Commission can designate by unanimous consent those routine items that they wish to be approved by one motion. If a commissioner or if a citizen so requests, it will be heard individually as a separate item. Motion to approve item(s) 1-3 on the consent agenda.

1. APPROVAL of minutes:
 - a. Regular Meeting Minutes of June 20, 2023.
 - b. Special Meeting Minutes of June 27, 2023.

2. REVIEW AND APPROVE:
 - a. Purchase Order batch from 7/1/2023-7/12/2023 in the amount \$193,830.77.
 - b. Ratify purchase order batches for the following dates:
 - 06/27/2023 in the amount of \$1,034,448.43
 - 06/29/2023 in the amount of \$7,159.92

3. **REVIEW AND APPROVE:** Hospital Patients Claims/Indigent burials as follows:
 - a. RMCHCS - Thirteen (13) eligible claims (\$44,297.48) - June 2023.
 - b. RMCHCS - Four (4) disapproved claims (\$17,352.80) - June 2023.

Commissioner Eddy made a motion to approve items 1 - 3 on the consent agenda. Commissioner Notah seconded the motion. Motion carried.

Commissioner Notah "Said Yes", Commissioner Baca "Said Yes", Commissioner Eddy "Said Yes". None - Opposed.

PRESENTATION AND DISCUSSION ITEMS: These items are placed on the agenda so that staff can give Commissioners updates on any information or receiving reports that needs to be shared; and those items from other organization that are informational only and *require no action*.

4. Sheriff's Office 2nd Quarter Update. Sheriff Maiorano.

Sheriff Maiorano gave an update on their operations from the last six months consisting of warrant projects, checkpoints, staffing, acquiring new units, the Trustee Program, motorcycle awareness month, law enforcement torch run, pilot program educating teachers on drugs and drug prevention and performing K-9 sweeps in schools.

Commissioner Baca made a comment on reaching out to Governor Grisham to have New Mexico State Police more involved in highway patrol and funding to increase manpower.

5. Report/Update to Commission on County Senior Programs. Genevieve Robran, West Region Director PMS.

Genevieve Robran updated the Commissioners on operating the senior centers in Thoreau and Ramah, the distribution of food to senior citizens, finances to operate the senior centers, and transportation services to assist seniors with doctors' appointment, shopping and daily errands.

Commissioner Eddy and Commissioner Baca made a comment commending PMS on their hard work.

Time for public comments regarding any item on the agenda. Comment time may be limited to three (3) minutes as directed by the Chair.

Call for comment was made by the Chair. No comments were made at this time.

ACTION ITEMS:

6. **REVIEW AND APPROVE:** The following Procurement policies. Michelle Esquibel, Senior Procurement Buyer.
 - a. Procurement Policy P-001.
 - b. Purchasing Card Policy Manual p-006.

Michelle Esquibel presented changes to the amount of purchases from \$5,000.00 increased to \$20,000.00.

Commissioner Notah made a motion to approve Procurement Policy p-001 and Procurement Card Policy Manual p-006. Commissioner Eddy seconded the motion. Motion Carried.

Commissioner Eddy "Said Yes", Commissioner Baca "Said Yes", Commissioner Notah "Said Yes". None - Opposed.

7. **REVIEW AND APPROVE:** Resolution's JUL-23-050 to JUL-23-052. Muriel Plummer, Grants Manager.
 - a. JUL-23-050 Grant agreement L600231 for FY24 Local Government Road Fund (LGRF) SBR in the amount of \$430,445 for Mentmore Extension CR1D, Mentmore CR1D/Phase 2.
 - b. JUL-23-051 Grant agreement L600229 FY24 Local Government Road Fund (LGRF) CAP in the amount of \$179,512 for Mentmore Extension CR1D, Mentmore CR1D/Phase 2.
 - c. JUL-23-052 and Grant agreement L600224 for FY24 Local Government Road Fund (LGRF) CO-OP in the amount of \$256,927 for Mentmore Extension CR1D, Mentmore CR1D/Phase 2.

Commissioner Eddy made a motion to approve Resolution's JUL-23-050 to JUL-23-052. Commissioner Notah seconded the motion. Motion carried.

Commissioner Notah "Said Yes", Commissioner Baca "Said Yes", Commissioner Eddy "Said Yes". None - Opposed.

8. REVIEW AND APPROVE: Junior House Bill Allocations for the following:
Muriel Plummer, Grants Manager.
- a. Agreement 23-ZH9249 Battered Families in the amount of \$100,000.
 - b. Agreement 23-ZH9251 McKinley County Business Leadership in the amount of \$75,000.
 - c. Agreement 23-ZH9252 Purchase one-ton Truck for waterline in the amount of \$100,000.
 - d. Agreement 23-ZH9254 Emergency response vehicle in the amount of \$100,000.
 - e. Agreement 23-ZH9253 Emergency command vehicle in the amount of \$100,000.
 - f. Agreement 23-ZH5032-13 Grant Management Local Council Government \$30,000.

Commissioner Eddy made a motion to approve the Junior House Bill Allocations. Commissioner Notah seconded the motion. Motion carried.

Commissioner Notah "Said Yes", Commissioner Baca "Said Yes", Commissioner Eddy "Said Yes". None - Opposed.

9. REVIEW AND APPROVE: Resolution No. JUL-23-053 revised McKinley County's travel and per diem policy to reflect the current State Per Diem rates and updated language. Sara Keeler, Finance Director.

Commissioner Notah made a motion to approve Resolution No. JUL-23-053 revised McKinley County's travel and per diem policy to reflect the current State Per Diem rates and updating language. Commissioner Eddy seconded the motion. Motion carried.

Commissioner Eddy "Said Yes", Commissioner Baca "Said Yes", Commissioner Notah "Said Yes". None - Opposed.

10. REVIEW AND APPROVE: Resolution No.'s JUL-23-054 and JUL-23-055 for FY23. Sara Keeler, Finance Director.
- a. JUL-23-054 to increase budgeted transfers from the EMS/Communications Fund to the Metro E911 Fund based on actual revenues received in the EMS/Communications Fund for FY23 as of 6/30/2023.
 - b. JUL-23-055 to increase budgeted revenues and expenses for actual Medicaid fund intercepted by NMDOH.

Commissioner Notah made a motion to approve Resolution No.'s JUL-23-054 and JUL-23-055 for FY23. Commissioner Eddy seconded the motion. Motion carried.

Commissioner Eddy "Said Yes", Commissioner Baca "Said Yes", Commissioner Notah "Said Yes". None - Opposed.

Announcements:

Next Commssion Meeting:

- **Regular Meeting AUG 08, 2023 at 9:00 am.**
- **Regular Meeting AUG 22, 2023 at 9:00am.**

Adjournment

Commissioner Eddy made a motion to adjourn. Commissioner Notah seconded the motion. Motion carried.

Commissioner Notah "Said Yes", Commissioner Baca "Said Yes", Commissioner Eddy "Said Yes". None - Opposed.

The meeting was adjourned at 10:03 a.m. on July 18th, 2023.



ROBERT BACA
COMMISSIONER



WALT EDDY
COMMISSIONER



DANIELLE NOTAH
COMMISSIONER



Jacqueline K. Sloan
McKinley County Clerk's
C. Watchman
NEW MEXICO