

County of McKinley Purchasing Department

APPLICATION OF COUNTY PREFERENCE FOR A MCKINLEY COUNTY BUSINESS

Pursuant to McKinley County Ordinance JAN-14-002 Amended McKinley County will provide a preference for eligible McKinley County Business'. If eligible a **3.5%** preference will be applied to the total weight factors used in evaluation for a Competitive Sealed Bids , RFP's, and Proposals for Professional Services procurements. Please provide all information required within the application and submit the application to:

Hugo G. Cano, Procurement Buyer
207 W. Hill Ave.
Gallup, Nm 87301
hcano@co.mckinley.nm.us

1. The name, address, telephone number and name of the business and its registered agent (if applicable);
2. If a corporation, information that the corporation is registered to do business in the State of New Mexico and is in good standing;
3. If the business is a foreign corporation (foreign corporation means any business located OUTSIDE the boundaries of McKinley County), information that the business is registered to do business in the State of New Mexico and is in good standing;
4. A copy of a valid business registration to do business in McKinley County (or a copy of the appropriate municipal business license, if located within a municipality within McKinley County);
5. A statement that the business has maintained its primary and permanent office or business location within the exterior boundaries of McKinley County for at least one (1) year preceding the submission of the application;
6. A copy of the business Gross Receipts Tax return for the one year preceding the submission of the application (confidential information, income amounts and taxes paid may be redacted); and
7. If a foreign corporation (foreign corporation means any business located OUTSIDE the boundaries of McKinley County), copies of the most recent Federal and New Mexico State tax return applicable to the business (business confidential information and income and taxes paid may be redacted); and
8. Application fee of **\$100.00** payable to: McKinley County Board of Commissioners

County of McKinley Purchasing Department

APPLICATION FOR COUNTY RESIDENT PROCUREMENT PREFERENCE CERTIFICATION

General Information

For questions please call (505) 722-3868 ext. 1010

Name of Business:	Doing Business As (DBA): (or registered agent, if applicable)		
Mailing Address:			
City:	State:	Zip:	
New Mexico Combined Reporting system (CRS) Identification Number:		FEIN/SSN:	

Business address if different from mailing address:

Location Address:		
City:	State:	Zip:

If A Corporation

Is the corporation registered to do business in the state of New Mexico and in good standing?

- Yes – attach valid business registration from State of New Mexico.
 No – (need not apply)

If A Foreign Business

Is the business a foreign corporation (“foreign corporation” means any business located outside the boundaries of McKinley County) registered to do business in the state of New Mexico and in good standing?

- Yes- attach valid business registration from State of New Mexico.
(must provide copies of the most recent State and Federal tax returns applicable to the business)

Business Registration

Is the business registered to do business within McKinley County?

- Yes- attach valid business registration issued from McKinley County or copy of municipal business license, if located within a municipality within McKinley County.
 No – (need not apply)

Business Primary Location

Has the business maintained its primary and permanent office or business location w/in the exterior boundaries of McKinley County for at least one (1) year preceding the submission of the this application? (Provide copy of Notice of Value from McKinley County Assessor’s Office)

- Yes
 No – (need not apply).

AFFIDAVIT FROM CERTIFIED PUBLIC ACCOUNTANT

STATE OF NEW MEXICO)
COUNTY OF)

I hereby swear, under oath that statements in the application for Resident Contractor Certification are true and complete to the best of my knowledge.

Name:	Signature	CPA License #	State	Phone #
Subscribed and sworn to before me this _____ day of _____, 20____.				
My Commission Expires: _____				
_____ Notary Public				

Send completed application along with **\$100.00** to:

McKinley County Purchasing Dept.
207 W. Hill Ave
Gallup, NM 87301

Signature of Applicant

Date