

2nd June, 2020

The Regular Meeting of the Board was held at 9:00 a.m. in the Commissioner's Chambers, with the following present/or virtually due to New Mexico COVID-19 orders: Bill Lee - Commissioner; Billy Moore - Commissioner; Tommy Nelson - Commissioner; Doug Decker - County Attorney; Anthony Dimas Jr. - County Manager; Janessa McMahon - Executive Assistant; Sara Saucedo - Finance; Richard Austin - Deputy Fire Chief; Maura Schanefeld - DWI Manager; Domnick Riffle - Special Projects Manager; Karneel Bennett - Clerk's Office - Monitor.

The meeting was convened at 9:00 am and called to order by Commissioner Moore. Roll call was taken.

Commissioner Moore - present; Commissioner Nelson - present; Commissioner Lee - present.

The Pledge of Allegiance was led by McKinley County Commissioner Billy Moore.

CONSENT AGENDA: This item is placed on the agenda so that the Commission can designate by unanimous consent those routine items that they wish to be approved by one motion. If a Commissioner or if a citizen so requests, it will be heard individually as a separate item. Motion to approve items 1 through 2 on the consent agenda.

1. APPROVAL of minutes:
 - a. **Regular Meeting minutes** of May 19, 2020.
2. REVIEW AND APPROVE: Payment of bills from May 13, 2020 - May 27, 2020 in the amount of \$274,941.37.
 - a. Ratify payment of P-Cards registry in the amount of \$45,522.64.

Commissioner Lee made a motion to approve Line Item 1 and 2 on the consent agenda. Commissioner Nelson seconded the motion. Motion Carried.

Commissioner Moore "Said I", Commissioner Lee "Said I", Commissioner Nelson "Said I". None - Opposed.

PRESENTATIONS AND DISCUSSION ITEMS: These items are placed on the agenda so that staff can give Commissioners updates on any information or receiving reports that needs to be shared; and those items from other organizations that are informational only and *require no action*.

ACTION ITEMS:

3. **RECEIVE PUBLIC COMMENT, DISCUSSION, REVIEW, AND APPROVE:** Proclamation Jun-20-043, Declaring extreme or severe drought conditions within McKinley County and banning the sale of certain fireworks during the 2020 Independence Day Holiday season: Richard Austin, Deputy Fire Chief; McKinley County.

Commissioner Moore called for any comments; and, with none given in the open meeting, all prior comments in writing were accepted and the meeting proceeded.

Commissioner Nelson made a motion to Table Proclamation Jun-20-043 until the Special Meeting on June 8th, 2020. Commissioner Lee seconded the motion. Motion Carried.

Commissioner Lee "Said I" with comment: "On the 8th there needs to be a decision made", Commissioner Nelson "Said I", Commissioner Moore "Said I" with comment: Agrees with Commissioner Lee so vendors can make their order. None - Opposed.

4. **REVIEW AND APPROVE:** LET Funding data and LET Report for Calendar Quarter one (1) of 2020: Maura Schanefelt, DWI Manager; McKinley County DWI Program.

Commissioner Lee made a motion to approve LET Funding data and LET Report for Calendar Quarter one (1) of 2020. Commissioner Nelson seconded the motion. Motion Carried.

Commissioner Moore "Said I", Commissioner Lee "Said I", Commissioner Nelson "Said I". None - Opposed.

5. **REVIEW AND APPROVE:** Scope of work with USDA Forrest Service on McGaffey Trail System and Milk Ranch; and, delegating authority for the County Manager to sign the agreement: Muriel Plummer, Grants Manager; McKinley County Grants Department and Douglas Decker, Attorney; McKinley County.

Commissioner Nelson made a motion to approve Scope of work with USDA Forrest Service on McGaffey Trail System and Milk Ranch; and, delegating authority for the County Manager to sign the agreement. Commissioner Lee seconded the motion. Motion Carried.

Commissioner Moore "Said I", Commissioner Lee "Said I", Commissioner Nelson "Said I". None - Opposed.

6. **REVIEW AND APPROVE:** Office of Justice (OJP) Funding for "BJA FY20 Coronavirus Emergency Supplemental Funding Program" in the amount of \$58,008.00: Muriel Plummer, Grants Manager; McKinley County Grants Department.

Commissioner Lee made a motion to approve Office of Justice Funding for "BJA FY20 Coronavirus Emergency Supplemental Funding Program" in the amount of \$58,008.00. Commissioner Nelson seconded the motion. Motion Carried.

Commissioner Moore "Said I", Commissioner Lee "Said I", Commissioner Nelson "Said I". None - Opposed.

7. **REVIEW AND APPROVE:** Resolution JUN-20-044, Granting Final Plat Approval on Catalpa Hills Subdivision Phase 6: Domnick Riffle, McKinley County Special Projects Manager; Mark Gartner, Developer; and, Douglas Decker, County Attorney; McKinley County.

Commissioner Lee made a motion to approve Resolution JUN-20-044, Granting Final Plat Approval on Catalpa Hills Subdivision Phase 6. Commissioner Nelson seconded the motion. Motion Carried.

Commissioner Nelson "Said I", Commissioner Lee "Said I", Commissioner Moore "Said I". None - Opposed.

8. **REVIEW AND APPROVE:** Recommended award of two (2) RFP and one (1) IFP contracts: Hugo Cano, Procurement Manager; McKinley County Procurement Department.

- a. RFP 2020-03 On-Call Construction Services for McKinley County to Murphy Builders.
- b. RFP 2020-04 Food and Commissary Services for ADC to Summit Food Services.
- c. IFP 2020-05 Heavy Equipment Filters recommended award to Carquest of Gallup.

Commissioner Lee made a motion to approve line items (a). RFP 2020-03, (b). RFP 2020-04, and (c). IFP 2020-05. Commissioner Nelson seconded the motion. Motion Carried.

Commissioner Lee "Said I", Commissioner Moore "Said I", Commissioner Nelson "Said I". None - Opposed.

9. **REVIEW AND APPROVE:** Resolution JUN-20-047 for disposition of surplus property: Hugo Cano, Procurement Manager, McKinley County Procurement Department.

Commissioner Nelson made a motion to approve Resolution JUN-20-047 for disposition of surplus property. Commissioner Lee seconded the motion. Motion Carried.

Commissioner Nelson "Said I", Commissioner Moore "Said I", Commissioner Lee "Said I". None - Opposed.

10. **REVIEW AND APPROVE:** Resolutions JUN-20-045 and JUN-20-046: Sara Saucedo, Finance Director; McKinley County Finance Department.

- a. JUN-20-045: to increase budgeted revenues for the sale of a county owned building and/or land.
- b. JUN-20-046: to increase budgeted expenses to purchase land and any professional fees related to the land purchase.

Commissioner Lee made a motion to approve line items (a). JUN-20-045, and (b). JUN-20-046. Commissioner Nelson seconded the motion. Motion Carried.

Commissioner Nelson "Said I", Commissioner Lee "Said I", Commissioner Moore "Said I". None - Opposed.

Closed Session:

11. EXECUTIVE SESSION: To discuss items under NMSA 1978 10-15-1(H) of the Open Meetings Act.

a. Four (4) items under §(H)(8) of the Open Meetings Act - the Disposition or Acquisition of an interest in Real Property:

- i. Navajo Nation Division of Behavioral Mental Health Services
- ii. Carbon Coal Road Area
- iii. Prewitt Area
- iv. Rico Street Area

Commissioner Nelson made a motion to go into Executive Session with a 5 minute break at 9:43 am. Commissioner Lee seconded the motion. Roll Call was taken.

Commissioner Moore - Yes
Commissioner Nelson - Yes
Commissioner Lee - Yes

Commissioner Lee made a motion to come out of Executive Session at 10:08 am. Commissioner Nelson seconded the motion. Roll Call was taken.

Commissioner Moore - Yes
Commissioner Lee - Yes
Commissioner Nelson - Yes

b. Action in Open Meeting if needed.

- i. **REVIEW AND APPROVE:** Lease between Navajo Nation Division of Behavioral Mental Health Services and McKinley County for office space.

Commissioner Lee made a motion to approve line item (i). Lease between Navajo Nation Division of Behavioral Mental Health Services and McKinley

County for office space. Commissioner Nelson seconded the motion. Motion Carried.

Commissioner Nelson "Said I", Commissioner Lee "Said I", Commissioner Moore "Said I". None - Opposed.

- ii. REVIEW AND APPROVE: Amendment # 1 to Right of Way - R-26984, the amnesty program with the SLO for the acquiring of an interest/Right-of-Way to land managed by the State Land Office.

Commissioner Nelson made a motion to approve line item (ii). Amendment #1 to Right of Way - R26984. Commissioner Lee seconded the motion. Motion Carried.

Commissioner Moore "Said I", Commissioner Lee "Said I", Commissioner Nelson "Said I". None - Opposed.

- iii. REVIEW AND APPROVE: New Mexico State Land Office Business Lease - Prewitt Area: Evan Williams, Executive Director; NM Council of Governments.

Commissioner Lee made a motion to approve line item (iii). New Mexico State Land Office Business Lease - Prewitt Area. Commissioner Nelson seconded the motion. Motion Carried.

Commissioner Moore "Said I", Commissioner Nelson "Said I", Commissioner Lee "Said I". Commissioner Lee "Said I". None - Opposed.

- iv. REVIEW AND APPROVE: A Vacant Land Purchase Agreement.

Commissioner Lee made a motion to approve line item (iv). A Vacant Land Purchase Agreement. Commissioner Nelson seconded the motion. Motion Carried.

Commissioner Nelson "Said I", Commissioner Moore "Said I", Commissioner Lee "Said I". None - Opposed.

Announcements:

- a. Monthly Calendar**
- b. Next Commission Meeting**

McKinley County Board of Commissioner Special Meeting; and Canvas of the June 2020 Primary Election.

June 8, 2020

10:30 a.m. - Special Meeting

3rd Floor - McKinley County Board of Commissioners Chamber

With no other business to come before the Board, Commissioner Lee made a motion to adjourn. Commissioner Nelson seconded the motion. Motion Carried.

Commissioner Nelson "Said I", Commissioner Lee "Said I", Commissioner Moore "Said I". None - OPPOSED.

Meeting was adjourned at 10:14 a.m. on June 2, 2020.

Billy W Moore

BILLY MOORE
COMMISSIONER

Bill Lee

BILL LEE
COMMISSIONER

Tommy Nelson

TOMMY NELSON
COMMISSIONER

Harriett K. Bennett

McKinley County Clerk's
KBennett

MCKINLEY COUNTY
NEW MEXICO